



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group

Name of organisation	Warminster Town Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Bus Shelters		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>The Council is asking for support to replace two very old Bus Shelters on the approach to the Warminster Garrison Camp and a new Bus Shelter at St Andrews Road. Until this year, Wiltshire Council had been able to offer a refund of 50% of the cost of Bus Shelters but that scheme had now closed.</p> <p>The three shelters are in high pedestrian areas and the aim is to offer additional comfort whilst waiting for the bus service.</p> <p>The main beneficiaries are mum's with children, students and elderly plus civilian workers at the local Land Warfare Centre.</p>		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Warminster		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 14.03.11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 14.03.11	No <input type="checkbox"/>

Where will your project take place?	Firbank Crescent, The Uplands and St Andrews Road
When will your project take place?	When finance is in place
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>A request from the Armed Forces and local residents of St Andrews Road approached the Council.</p> <p>There are approximately 30 bus movements up and down Imber Road between 8am and 6pm Monday to Saturday. The families of young soldiers in the Pepper Place, Wilson Square, Goodwin Close and Firbankc Crescent are the dominant users although civilian part time contract staff from the Land Warfare Centre make significant use of the service.</p> <p>For St Andrews Road, there are 18 buses daily and 14 on a Saturday at half hourly intervals. Every day there are school children and many elderly passengers using the service. an average of 21 persons daily in the morning alone, use the bus stop. It is situated on a steep hill and the wind and rain penetrate the area. A shelter would provide additional comfort whilst waiting for the bus.</p> <p>A small consultation to those houses affected in this area has been sent out with positive responses received so far. This shelter would be considered a welcome facility.</p>
How many people will benefit from your project?	500 +
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areaboards</p> <p>Please provide a reference/page no.</p>	<p>Theme 5 Transport Access and Traffic</p> <p>Continue to work with Wiltshire Council to study ways to improve facilities and conditions for pedestrians.</p> <p>22</p>

To be completed ONLY where town/parish councils are making an application

Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Any other information about your project.

Discussions with Passenger Transport have taken place to ensure that the three bus shelters would be possible and in what size and type.

Quotations for the three shelters are from a Wiltshire Council supplier and are installed to County specification and colour.

The only outstanding issue is with the footway at Firbank Crescent which is in poor condition but the local Highways Office cannot repair it in this financial year. It will go onto a list for future repairs. Further dialogue will take place with the suppliers to establish if this will cause a problem with the replacement.

The quotes are as follows:
 Firbank Crescent £2469.50
 The Uplands £ 2901.50
 St Andrews Road £ 2901.50
 Removal of old Shelters £550 - the Army have indicated they may be able to remove with their resources but not confirmed.
 Total cost of proejct £ 8822.55

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback from residents who have requested the facility.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£516,057	
B - Minus total expenditure:	£455,908	
Surplus/deficit for year: (A minus B)	£60,149	
Free reserves currently held:	£208,710	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Firbank Crescent	£2,469	Own fundraising/reserves		£
The Uplands	£2,901			£
St Andrews Road	£2,901	Parish/town council		£12,000
Removal of old Shelters	£550			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£550
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£8,822	Total Project Income		£4,412

Total project income B	£4,412
Total project expenditure A	£8,822
Project shortfall A – B	£4,410
Grant sought from Wiltshire Council Area Board	£4,410
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 05/08/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)